

## **Appointed Position Description: Community Liaison** **Amador County Branch AAUW**

**Overview of the Position:** Coordinate efforts to support and/or collaborate with other nonprofit and not for profit organizations in Amador County to advance AAUW's Mission, with Leadership Committee approval. Inform the AAUW Amador Branch members about these community activities and volunteer opportunities as well as solicit their participation as appropriate.

### **Overall Responsibilities:**

- Coordinate with other community organizations to advance AAUW's Mission, with board approval. Keep contact information for these organizations up to date.
- Encourage members to individually support local organizations aligned with AAUW's mission and to participate in their activities, as appropriate
- Help organize a Branch meeting relating to Community issues, if requested by Leadership Committee.
- May write an article for the Branch newsletter focusing on volunteer opportunities and possible collaborations with other non-profit organizations in Amador County.
- Submit written information to the Publicity Chair to promote Branch and Community activities as appropriate.
- Serve as a member of the Leadership Committee.

### **Examples of Current Collaborations**

Amador College Connect  
Women's Network  
Soroptimists  
Progressive Women's Committee  
Foothill Conservancy

*Approved 10/18/07*

*Revised 4/14/22*